



MEETING MINUTES

YORK SUBURBAN ALL-SPORTS BOOSTER CLUB

DATE:

August 12, 2024

TIME:

6:30 PM

LOCATION

York Suburban High School

IN ATTENDANCE

Lori Rudy, Laura Klinedinst, Amy Heim and Ronald Coursey – see attached list for Sport Booster Representatives in attendance

APPROVAL OF MINUTES

NEW BUSINESS

- Confirmed everyone received sign-up genius for Rose Bowl.
- Concessions – this year no concessions for soccer games except for senior night and youth night. The reason for the change, Booster Club paying \$200 to teams but only selling \$50 in product.
- Contracts listed under New Business were voted on in the May meeting and now available on the Sport Booster website.

Updated Forms & Policies

- Policies & Procedures 101
- Tournament Contract
- Fundraiser Contract
- Charity Night Contract

- Equipment Rental Contract
 - Team Allocation Request
 - Deposit Form
 - YSASBC Reimbursement Request Form
- Please complete two weeks prior to tournament, fundraising or charity event. Can submit to Ron but ultimately will land in Booster Club mailbox.
- Google link to your team account will be emailed out to all booster club representatives. Make sure you have funds in account prior to submitting a request. Please submit request for funds in advance of purchase. This is district policy. After receive approval, may move forward to purchase.
- There was a question "what is the governance on spending our money." Ron provided an example he would not approve \$1,000 for coaches gear. Additionally, \$30 maximum fee for senior gifts and stipend to volunteer coaches is limited to \$250 and must be in the form of a gift card.
- We need an indoor concession manager, this is a paid position.
- Indoor concession arrive at 5:30 JV games begin 6:00 and V begin 7.
- Outdoor concession be for soccer arrive at 5:45. Ends around 8:45 pm. Football games arrive at 6:30 pm until 9:30 pm.
- Laura Klinedinst will confirm number of volunteers for the concession stands.
- The pay is \$50 per volunteer.
- Sport Booster Representatives please coordinate with your coaches to get the senior night date and then the number of seniors and parents and communicate to Rachel Andricos (orders flowers) this date and numbers preferably three weeks in advance.
- New policy, can only miss one meeting, after that a \$50 fee will be deducted from respective sport account unless an individual is sent in the representative's place.
- Senior poster photo date for fall sport is August 23rd at 2:30 report to the High School Lobby. If the athlete can't make this date, please reach out to Christen Hinderer. We want to avoid using cell phone photos since the poster does not turn out as nice.
- Winter sport senior picture poster date is November 15th at 2:30, Spring sport senior picture date is March 7th.

- Scholarship deadlines Fall November 8th, Winter February 21st and Spring April 4th. If athlete plays in multiple sports, can submit after each sport. However, only receive one scholarship.
- Signs and magnets opens today, will email link to Booster Representatives. Closes on August 22nd and delivery will be September 3rd.

Concession Assignment – pulled randomly

OUTDOOR

- Friday, August 23rd vs (Southwestern) – sign-up genius
- Saturday, August 24th (At York High) – sign-up genius
- Friday, September 6th (vs Red Lion) - **Golf**
- Tuesday, September 10th Boys soccer Youth Night – **Boys Soccer**
- Tuesday, September 24th Girls soccer Youth Night - **swim**
- Thursday, September 26th (homecoming parade & bonfire) – **Girls Volleyball**
- Friday, September 27th (Homecoming game) (vs Dover) - **Baseball**
- Friday, October 4th (band night) (vs Susquehannock) – **Boys Lax**
- Tuesday, October 8th Boys soccer Senior Night – **Girls Basketball**
- Thursday, October 10th Girls soccer Senior Night - **Football**
- Friday, October 18th (Senior night) (vs Eastern) – **Girls Soccer**

INDOOR

- Tuesday, September 3rd (vs Kennard-dale) - **Wrestling**
- Thursday, September 5th (vs Dover) – **Boys Tennis**
- Thursday, September 12th (vs WY) - **Softball**
- Thursday, September 19th (vs Delone Catholic) - **Cheer**
- Tuesday, September 24th (vs Eastern) - **Boys Volleyball**
- Thursday, October 3rd (vs Susquehannock) – **Girls Lax**
- Wednesday, October 9th (vs York High) - **Track N Field**

TREASURER'S REPORT

Treasurer's report it is through end of June per Bylaws. Statement of financial position is our balance sheet, all our assets, at the bottom all of our team accounts which are in essence a liability. Each team does have their own account, any revenues you earn for the team, gets deposited into our account but it is credited to your team account. Payment you get for working concessions gets added to your team account. The statement of activity is our income statement. Top section what we earn in concessions then the net loss of (3,046.69). We split Big Orange with Music Boosters so our net profit we split with Music Boosters. Additional revenue is the membership dues, earn a little in yard signs and magnets. We have a \$24K net loss with all of our expenses, including senior posters, scholarships etc. Rose Bowl, Herb Schmidt and Hoops for Harmony.

Team accounts these are generally updated on Mondays. If your coach has a question on your team balance you will have a link to the google document and then you can check to see you do have money in the account.

At one point we had a non-profit status with the IRS 501c4 done in 2014. Three years in a row the 990 tax form was not filed, therefore, we lost our non-profit status. We are also trying to track down the books from the prior treasurers. Currently we are not tax exempt. Lori had to put together financial statements for prior year. We are now up to date. With the nonprofit status we need to apply again we also have to submit five years of financial records. Lori has the bank statements for two years back to 2019 must collect the data and organize and prepare financial statements as best. So we can file the 1023. We hope to file by the end of August.

In addition Lori reviewed the Bylaws and reviewed by an attorney and we will need to vote on a revised version of the bylaws. The revisions are to have proper language to support the fact that we are a 501C3 organization. Goes to executive board then do an email vote in lieu of doing a special meeting.

We also pulled out a lot of our operating policies and procedures out of the bylaws and have created a policies and procedures manual.

Revised Bylaws will go out end of this week, beginning of next week. Representatives are the voting members. Each team representative gets one vote and each chairperson for special committees get a vote.

ROSE BOWL

Ron's report Rose Bowl \$25K grant from Explorer York awarded the grant for two years. The majority of all of our expenditures not coming out of booster account, caveat must have a match of 10% from another entity, since we do not have a nonprofit exempt we partnered with Accountability for Life (AFL Coach Russ Stoner York High) used them as a passthrough. We are giving them \$2,000 and then the balance comes to us. It is still our event. We were also awarded a similar grant for Hoops of Harmony, which will be discussed at the next meeting.

We are moving Saturday's games from YSSD to Small Fields downtown. It is still our event, however, we are splitting concession profits with York High on Saturday. Our security expenses decreased since they are staffing the security therefore 1/3 of what we paid last year. We did get push back last year complaints from community that it was too loud and why are we doing this here and also complaints about the parking. We are charging for parking like they do for Revs games. There will be a sponsorship packet. Tom from See me Rolling is donating one of the trucks for both days, so we can put ads on it.

We have sideline access passes to give to volunteers. This gets you into the event for free. Reps when you have the volunteers give names to Laura, then will have pass to pick up in the office.

At Smalls Field as a volunteer you can tell them you are there with the band, show your pass and they will direct you to a different parking lot and you are not parking in general parking. There are two concession stands a home side and an away side, as a sport when you get there, their manager will be in charge and tell you where to go. Ticket taker and sellers report to the gate.

Sport teams are getting paid for Rose Bowl.

For volunteers can have one child 13 years and over, per adult to work at event.

Admission costs \$5 for students \$10 for adults, it's a day pass. For Friday night, YS kids still get in free.

OPEN COMMENT

- Lauren Garner discussion on amending the policy that an executive committee board member can't also serve as a sport booster representative.
- Denise Eckstrom will have the sport passes completed shortly for each booster club representative and board member.

MINUTES FROM PRIOR MEETING

Vote to approve, Andrea Lauber and Sheila Powers, second. Minutes approved.

ADJOURNED

August 12th 2024 meeting ended at 8:08.