

2014-15 YS All Sports Booster Club

November 4, 2014 Minutes

Attendance: Carol Kauffman (President), Rebecca Firestone (President-Elect), Mark O'Reilly (Assistant Athletic Director and Boys' Tennis Coach), Michelle Schultz (Treasurer and Boys' Basketball), Rebecca Countess (Secretary and Boys' Tennis), Cindy Hartshorne (Girls' Tennis), Patty Carlisle (Girls' Tennis), Jeff Marshall (Baseball), Marc Smith (Website), Josh Leik (Track), David Wickenheiser (Track Coach), Lori Ward (Golf), Andrea Smith, Mary Ridings (Awards/ Flowers), Kathy Shoff (Girls' Soccer), Kathy Donahue (Boys' Soccer), Bethany Kelly (Boys' Soccer), Candice Sipes (Boys' Lacrosse), Sarah Peters (Football), Sarah Reinecker (Girls' Basketball), Jess Barley (Girls' Basketball Coach), Jana Smith (Baseball), Rose Kline (Golf), Lori Ward (Golf), David Turybury (Softball Coach), Amy Golden (Softball), Lori Cardone (Cross Country), Leslie Platts (Indoor Concessions), Nikki Hunt (Girls' and Boys' Swimming), Wendy McBride (Girls' Volleyball)

Meeting called to order at 7:00pm by President Carol Kauffman.

Approval of Minutes

New Business:

- Welcome Michelle Fishel
- Let's Talk YS is this Wednesday, November 5, from 6-7:30pm
Carol Kauffman will be there, if anyone would like to join her.
- Received a thank you note from the Trojan Soccer Club for the \$151.00 that was given to the elementary school children so that they could get a snack item each from the concession stand.

Athletic Director's Report-- Chris Adams

No Report

Treasurer's Report--Michelle Schultz

Allocation Summary

- Please see Financial Report and Team Allocation Summary for the 2014-2015 School Year. Positive numbers equal money available to spend. Negative numbers equal expenses.
- See Team Allocation Summary to identify how much money your team has to spend. The last column will tell you if you have money to spend.

Financial Report

- Some football bills just came in today, so the financials will not reflect those.
- Questions? Please call or email.

Reimbursement Requests

- ***Allocation money CANNOT be used for gifts for seniors or coaches at senior night events, banquets or end of season gifts of any kind.***

Sponsors

- Sponsors have to pay by Friday, November 7th to have their names listed on the t-shirts. Ad's provide cash start up for tickets. Booster club provides start up cash for concession stands.
- We have 9 sponsors to date.
- Please email Michelle Schultz (mschultz@sfc-cpa.com) if you have any questions about allocations.

Membership Report

- Support and membership are important!
- [Click here](#) for our 2014-2015 membership form.
- Update will be emailed.
- Each year, the booster club provides:
 - Eight \$500.00 scholarships to senior athletes
 - Monies to subsidize season-end celebration and awards ceremonies and for team equipment and uniform purchases
 - Corsages for parents of senior athletes on senior recognition night
 - School directory for high school students
 - Outdoor and indoor concessions for sports
 - Sponsorship of the Boys' Soccer Tournament, Boys' Basketball 3v3, Boys' Basketball Tip-off Tournament, Holiday Girls' Basketball Tournament, JV Girls' Volleyball, Boys Wrestling Tournament and Herb Schmidt Relays

Outdoor Concession Stand Use this Spring

- 8 Track events this spring. 4 at the Middle School and 4 at the High School (3 Senior High plus relays). Events start at 3:30pm.
- When spring allocations are scheduled, Track stands will be added.

Tournaments:

- Sponsors: 9 sponsors to date. Deadline Friday, November 7th.
- Please send an email out to your team parents requesting concession stand donations. When parents supply food for the concession stands, it is 100% profit, which is more money for our teams!
- Boys Basketball – December 5th and 6th
 - \$200 for sponsors
 - Will send to reps for sponsors
- Wrestling Duals – December 13th
- Girls Basketball Holiday Tournament – December 29th and 30th

Outdoor Concession Stand

- Wrapping up.
- Will have final expenses at the December meeting.
- Please ask your parents to contribute food. Donations of food are pure profit!

Indoor Concession Stand-- Leslie Platts

- Waiting for Outdoor Stand to close so that inventory of stock can be made.
- Next year ordering soda directly from Pepsi.

Review Indoor Concession Stand Procedures

1. Report to the stand 30 minutes prior to the start of the scheduled event. Some events require additional set up time. Check with your team rep or Booster Club Scheduler to verify your start time. **Work teams will be encouraged to bring a food and/or dessert item to sell at the stand for each event. All donated food means 100% profit for the Booster Club. Crock Pot items (Mac n Cheese is a great seller) and individually packaged baked goods that we can sell for .50 are preferred.**
2. Set up tables by front entrance of auditorium by ticket booth.
3. Ask an Athletic Director or custodian to unlock the door behind the ticket booth where the concession items are stored.
4. Roll out the small fridge, the hotdog roller and large candy cart. Plug in fridge and hotdog roller. Extra electricity is available through the ticket window into the storage closet.
5. Turn hotdog roller on high and add hotdogs. Monitor temperature as roller gets hot and hotdogs begin to cook.
6. An Athletic Director will give you a cash drawer. **Count starting cash and record on deposit slip.** Drawer should contain \$150 in cash and rolled coins. Loose change is **NOT** counted or part of the \$150.
7. Close stand during or after last quarter, period or match.
8. Wrap all cooked food and try to sell or give away to Suburban athletes or parents. Candy and drinks should NEVER be given away. Unused food can be wrapped and put back in the storage room. Clean tables, hotdog roller and utensils. Roll all items back into storage room with small fridge going in last and plugged in. Small fridge should be restocked with drinks from the larger refrigerator or warm drinks that are in cases.
9. Count cash, leaving \$150 in bills and rolled coins in the drawer. Loose change does not need to be counted. **Fill out a deposit form and record the total**

dollars in the ledger book. The deposit form and profit should be sealed in an envelope and given to the Athletic Director when they come to collect the drawer at the end of the event.

Spiritwear-- Stacy Hammel

- Pink t-shirts were very popular.
- Lunchtime sales went well -- made a couple hundred dollars.
- Will be at basketball games to sell.

Fundraising--Jerry Anderson

- There were 6 sign misprints that have been corrected.
- Still looking into chicken barbeque
 - 2 weeks before graduation
 - Don't want to kill grass, therefore planning to purchase prepared chicken to sell.
 - Can raise several hundred to several thousand dollars.

Flowers/Awards

- No report.

Allocations

Next Meeting: December 1, 2014

Meeting adjourned at 7:40 pm.